

Tips for Virtual Learner Engagement for Professionals



**ELEVATING
FINANCIAL CAPABILITY
FOR ALL**

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Learner Tip #	Virtual Learner Guidance Details
<p>Tip #1— Appear on Camera (if feature is available)</p>	<p>Appearing on camera when in a virtual session allows all participants to connect at a deeper level by being able to see and hear each other synchronously (a.k.a. in real time).</p> <p>Appearing on camera has been the standard for professionals for as long as the technology has been available to use.</p>
<p>Tip #2— Appear Like a Newscaster</p>	<p>The objective for every professional as they appear on camera in a virtual session is to appear much as a newscaster appears on screen.</p> <p>Frames one’s head and shoulders only, with the camera directly at eye level (not lower or higher than eye level).</p> <p>Ensure an uncluttered background with minimal lighting behind the subject, while having good lighting in front of the subject that allows others to see one’s smiling face.</p>
<p>Tip #3— Share Your Voice</p>	<p>Virtual session participants must become adept at managing the mute function on their audio to minimize the audio distractions for others.</p> <p>Participants should also expect to actively participate in a learning exchange with their voice. This requires lifting one’s self off audio mute so others may hear the participant’s voice while engaging in dialogue.</p>
<p>Tip #4— Use the Worksheet</p>	<p>Use the provided worksheet as a guide for your participation.</p> <ul style="list-style-type: none"> a) Download and use the writable PDF version, or; b) Download and print the worksheet to write upon paper, or; c) Download and follow along with the worksheet while using a blank digital document for notetaking and participation in skill practice exercises.
<p>Tip #5— Invest as Much as You Desire to Receive</p>	<p>Avoid assuming that passive observation achieves the same outcomes as active participation. Engagement always wins.</p>